



# Reconciliation Advisory Committee Minutes

Meeting held 11:00am Tuesday 13 November at Koala Centre

Welcome & Apologies			
<p>The Chair declared the meeting open at 11.10am.</p> <p><i>Attendance / Apologies are listed below.</i></p> <p><b>In Attendance:</b> Kevin Love (Chair), Sally O'Neill (Minutes)            Michaela Salvato Shelley Lavender (Nature Parks Board)            Kate Adams (Management Representative), Paul Sandells, Brian Beardwood, Graeme Burgan (<i>Phillip Island Nature Parks</i>)            Fiona Newson - <i>Bunurong Land Council Aboriginal Corporation (BLCAC)</i>            Patrice Mahoney (<i>Aboriginal and Torres Strait Islander Community</i>) Samiro D (<i>Community member</i>)</p> <p><b>Apologies/Absent:</b> Safina Stewart (<i>Aboriginal and Torres Strait Islander Community</i>)            Shani Blyth, Maddie Press (<i>Phillip Island Nature Parks</i>)            Steve Parker (<i>Community member and Yowengarra Bun Wurrung Balug Clans Aboriginal Corporation</i>)</p> <p><b>Visitors:</b> Liz Stinson (<i>Nature Parks Board Chair</i>) and Ailsa Batey (<i>Phillip Island Nature Parks</i>), Anthony Egan (<i>Traditional Custodian Bunurong Boon Wurrung</i>)</p>			
1	Acknowledgement of Country and Introductions	ACTIONS	STATUS
1.1	The Chair gave an Acknowledgement of Country and also acknowledged Traditional Custodians, Elders and Community members in the room. The Chair then welcomed everyone and thanked them for their attendance. All members introduced themselves to the Committee.		
2	Minutes from Previous Meeting	ACTIONS	STATUS
2.1	<ul style="list-style-type: none"> <li>Patrice M approved the draft minutes of the August meeting and Chair noted an alteration had been made upon request from Samiro D to note her comment about employment.</li> <li>The group noted that there were no matters arising from the minutes that were not on the agenda.</li> </ul>	<i>Sally O create final file and upload to website and central files.</i>	Complete
3	Community Matters Arising from Previous Minutes	ACTIONS	STATUS
3.1	<p><u>FROM MAY 2018 MEETING:</u> Incorporating Cultural Heritage Management Values</p> <ul style="list-style-type: none"> <li>Kate A reported that the timber sleepers recovered from Penguin Parade car parks have been repurposed as mulch in the car parks. The timbers recovered by the Community are still in storage.</li> </ul>	<i>Paul S to talk to Vic Roads about incorporating cultural values</i>	Action required by Paul S

	<ul style="list-style-type: none"> <li>Paul S noted that he is sitting on Bass Coast and Vic Roads panel for the Island entry project.</li> </ul>		
3.2	<p><u>FROM MAY 2018 MEETING: Joint Regional Reconciliation Artwork (RAP Action 2.5)</u></p> <ul style="list-style-type: none"> <li>The Expression of Interest (EOI) for the Bass Coast Reconciliation Network Artwork Project has been finalised and is at <a href="http://www.basscoast.vic.gov.au/reconciliation">www.basscoast.vic.gov.au/reconciliation</a></li> <li>The brief for the Bass Coast Reconciliation Artwork is now calling for four pieces as Bass Coast Health is now a partner.</li> <li>Please note Expression of Interest submissions are due by <b>5.00pm Friday 30 November 2018</b>. Application support can be provided. Please contact the Project Manager – Rebecca Scott, <a href="mailto:rebecca.scott@basscoast.vic.gov.au">rebecca.scott@basscoast.vic.gov.au</a> or 5671 2761.</li> </ul>	<ul style="list-style-type: none"> <li>Members to share with networks.</li> <li>Sally O to keep members updated.</li> <li>Fiona N to keep Committee updated on funding opportunities.</li> </ul>	Action required by members, Sally O and Fiona N
3.3	<p><u>Cultural Heritage Management Plans (CHMP) - Raised October 2017 (RAP Action 1.5)</u></p> <ul style="list-style-type: none"> <li>The Nature Parks' 30-Year Conservation Vision and 5-Year Conservation Plan 2019-2023 have been revised based on the community consultation program.</li> <li>The Community did not request a separate consultation session as offered at the August RAC meeting.</li> <li>Both plans will go to the Board at the November meeting.</li> <li>Plans will be distributed after this.</li> <li>RAP actions, significant threatened plants and incorporating Traditional Ecological Knowledge are included in the plans.</li> <li>Fiona N noted that the Land Council have had input and are happy with the documents.</li> </ul>	<ul style="list-style-type: none"> <li>Sally O to keep members updated on Nature Parks Conservation Plan documents.</li> </ul>	Action required by Sally O
3.4	<p><u>FROM OCTOBER 2017 MEETING: RAP Action 2.3 Open Day &amp; Action 1.4 –National Reconciliation Week, Sorry Day and NAIDOC.</u></p> <ul style="list-style-type: none"> <li>Planning has started for 2019 events program at a regional level. This includes dates selected, possible venues and presenters booked. Kutch Edwards has been booked for Sorry Day at the Nobbies.</li> </ul> <p>A sub-Committee meeting will be held on Wednesday 19 December to discuss events including 26 January, Launch of our next RAP doc and RAC involvement in the Community Open Day on Sunday 3 March 2019. This will also be a chance to gather before the end of the year and with the current committee.</p>	<ul style="list-style-type: none"> <li>Sally O to send invite to RAC members for meeting.</li> </ul>	Action required by Sally O
3.5	<p><u>FROM AUGUST 2018 MEETING: RAP Action 1.8 Amplify the voices of Aboriginal and Torres Strait Islander Peoples: <b>Dance Circle at Scenic Estate</b></u></p> <ul style="list-style-type: none"> <li>As discussed at the August meeting, the Land Council does not have an issue with the dance circle area. It was agreed to make it a Community project and to make it culturally correct.</li> <li>There is also a Dance Circle space planned as part of the entry area at the Penguin Parade.</li> <li>Have a site meeting and Invite RAC members and Bass Coast Shire Council.</li> </ul>	<ul style="list-style-type: none"> <li>Roger W &amp; Steve P plan a site visit. Invite RAC members and keep Committee updated.</li> </ul>	Action required by Roger Whitelaw
3.6	<p><u>FROM AUGUST 2018 MEETING: RAP Action 1.8 Amplify the voices of Aboriginal and Torres Strait Islander Peoples: <b>150-year events</b></u></p> <ul style="list-style-type: none"> <li>Paul S reported that the Nature Parks did not sponsor the 150-year dinner and provided feedback of considering the 150-years in the context of a 30,000 year history.</li> </ul>	<ul style="list-style-type: none"> <li>Kate A to pass this on to Reconciliation Network and advise RAC on progress.</li> </ul>	Action Required by Kate A

	<ul style="list-style-type: none"> <li>The Bass Coast Reconciliation Network will work to address incorporating Aboriginal and Torres Strait Islander culture and Community into future events and to ensure the Land Council is contacted at the commencement of planning.</li> </ul>		
<b>4</b>	<b>Committee Update</b>	<b>ACTIONS</b>	
4.1	<p><u>Local Aboriginal and Torres Strait Islander Community update (RAP Action 2.1):</u>  <b>Fiona N - Bunurong Land Council Aboriginal Corporation (BLCAC)</b></p> <ul style="list-style-type: none"> <li>Fiona reported that she has met with Paul Sandells re the Penguin Parade visitor centre and boardwalks and Conservation Plans.</li> <li>Fiona reported good outcomes with the Land Council, Nature Parks and Westernport Water.</li> </ul> <p><b>Liz S:</b></p> <ul style="list-style-type: none"> <li>The RAP document is going to the next Board meeting in November.</li> <li>The focus on reconciliation through Nature Parks' documents is starting to show. "It's an evolutionary process in an organisation. You can start to see it. The RAP is a living, moving document and we're quite excited to see it." Liz S</li> <li>Liz also reported that the new Board (made up of existing and new members) along with managers and supervisors attended a Cultural Awareness Training session with Rueben Berg as part of the Board's induction to the role and the Nature Parks' commitment to reconciliation.</li> <li>Michaela S and Shelley L agreed that It was very worthwhile.</li> <li>Sally O noted that training will be rolled out across the Nature Parks in 2019.</li> </ul> <p><b>Paul S</b></p> <ul style="list-style-type: none"> <li>Started the planning process of the Penguin Parade boardwalk. Have just kicked off conceptual design and planning with a consultant team including the Bunurong Land Council to get a feel for all the areas that need to be considered. The next session will be a workshop on 12 December where a range of design options will be presented.</li> <li>A discussion paper around forming an MOU with Bunurong Land Council has been sent to Dan Turnbull for a discussion, then go to Board as a draft. "It's about capturing the joint intent." Paul S</li> </ul> <p><b>Anthony E:</b></p> <ul style="list-style-type: none"> <li>Nothing to report.</li> <li>"YBWB is in baby steps and will be for a long time."</li> <li>"The past 18 months has been fantastic, what the Nature Parks has done." Anthony E</li> <li>"The big reconciliation group [Bass Coast Reconciliation Network] has sent spiritual reverberations throughout the Community. Inclusiveness and need for education is wanted by all of Community.</li> <li>"You are providing what the Community needs."</li> </ul> <p><b>Brian B:</b></p> <ul style="list-style-type: none"> <li>Steve P has designed some boomerangs to be considered for sale in the Nature Parks' gift shops.</li> <li>Existing items generate a lot of interest.</li> <li>Patrice noted that the best way to get this happening is to work together - get a design and then produce en masse. Members agreed that the new Visitor Centre presents an opportunity and this is an action in the RAP.</li> </ul>	<p>- Sally to send invite to workshop. Everyone encouraged to attend.</p> <p>- Sally O and Kate A to follow up with Stephanie And report back.</p>	<p>Action Required by Sally O</p> <p>Action required by Sally O and Kate A</p>

	<p><b>Patrice M:</b></p> <ul style="list-style-type: none"> <li>Having discussions with Community about art and education and to make the two complement each other. Will be running some workshops over Summer in Cowes and see what local people want. Promote a local identity and make it Bass Coast and incorporating into that space and how we make Aboriginal identity across the area. Currently no gallery space to display things. Looking for a regional gallery, perhaps apply for Community funding.</li> </ul> <p><b>Samiro D:</b></p> <ul style="list-style-type: none"> <li>Samiro queried the last round of employment and noted that the Koori Mail is a great way to reach people.</li> <li>Kate A noted that no applications from Aboriginal and Torres Strait Islander applicants were received and we extended applications by a week and sent out extensively to networks.</li> <li>Sally O and Kate A met with Nicole Findlay to progress setting up the systems for employment as noted in the RAP.</li> <li>"We will have an Aboriginal and Torres Strait Islander Employment Strategy and get it right. Build the Framework." - Kate A.</li> </ul> <p><b>Kate A</b></p> <ul style="list-style-type: none"> <li>Recently attended the Bass Coast Reconciliation Network workshop facilitated by Rueben Berg. The network includes the Nature Parks, Westernport Water, Bass Coast Shire Council, Bass Coast South Gippsland Reconciliation Group and Bass Coast Health, Bunurong Land Council, YBWB and Community reps and it will have its first meeting in early 2019.</li> </ul>		
4.2	<p><u>Developing our next Reconciliation Action Plan (RAP Action 4.2)</u></p> <ul style="list-style-type: none"> <li>The draft Plan incorporating all the input from the two workshops and any feedback from members received is at Reconciliation Australia for its third round of changes before going to the Board on 28 November for endorsement.</li> <li>Once final endorsement is received by Reconciliation Australia, it will be sent to Committee members and we can plan to launch our next RAP in early 2019.</li> <li>Thanks everyone who contributed an artwork.</li> <li>If anyone would like a quote included in the document, please send to Sally ASAP.</li> <li>We will talk about plans for the launch at our December catch up.</li> </ul>	<p>- Sally O to keep Committee updated. Sally O to re-send the draft doc to Graeme B.</p> <p>- Members to send their quote for the RAP to Sally O by 30 November.</p>	<p>Action Required by Sally O</p> <p>Action Required by members</p>
<b>5</b>	<b>Other Business</b>		
5.1	<p><b>Interpretation Planning Presentation</b></p> <ul style="list-style-type: none"> <li>As discussed at the August meeting, Kate A presented progress on the planning for the interpretation for the new Penguin Parade visitor centre noting areas where Aboriginal themes will be incorporated.</li> <li>Kate has consulted with the Land Council and YBWB on these plans which follow on from the workshops held with Rueben Berg last year.</li> <li>A few more sessions will be held with Traditional Custodians and Community groups.</li> <li>Feedback from Committee members included:</li> <li>Can we talk about colonisation? To explain why there has not been a continuous history here. We are still here..." Patrice M</li> </ul>	<p>- Paul S to follow up with Damian</p>	<p>Action</p>

	<ul style="list-style-type: none"> <li>• “Have a European voice also to tell the story?” - Graeme B.</li> <li>• Stories need to be told by Bunurong people - it is their story.</li> <li>• Work together with Land Council and Community.</li> <li>• Will there be employment opportunities from this project and the new centre e.g. tours?</li> <li>• Kate A noted that the intent is to work with Community to develop tours that we sub-contract for the Community to deliver.</li> <li>• “Nature Parks need to commit to an Aboriginal position to roll out these tours.” Fiona W</li> <li>• “This would provide appropriate cultural representation in this space.”</li> <li>• Fiona W said that objects from salvages can be borrowed from the Land Council upon request.</li> <li>• Graeme B questioned the use of sandstone.</li> <li>• Kate will keep the Committee informed as the plans progress with further updates and meetings planned.</li> </ul>	<p><i>P on materials usage.</i></p> <p><i>- Kate A to keep Committee informed.</i></p>	<p>Required by Paul S</p> <p>Action Required by Kate A</p>
5.2	<p><b>Committee Business</b></p> <p><b>1. RAC Terms of Reference</b></p> <p>The new term of the RAC begins in 2019 with the launch of our next RAP. The Terms of Reference have been updated to reflect the other Nature Parks’ Board Advisory Committees and the new term. They are based on the previous Terms of Reference and major changes include:</p> <ul style="list-style-type: none"> <li>• Membership reviewed annually.</li> <li>• Aim for 50% Aboriginal and Torres Strait Islander representatives.</li> <li>• Members work in line with the Nature Parks Position Statement and Working Together protocols as developed by the Committee at workshops with Rueben Berg in 2018.</li> <li>• The Terms of Reference, Position Statement and Working Together Protocols will go to the Board at the November meeting and once approved will be circulated as final to all members.</li> <li>• Members were asked to make any comments on the Terms of Reference - none were noted.</li> </ul> <p><b>2. Committee Membership</b></p> <ul style="list-style-type: none"> <li>• External Committee members (i.e. not Nature Parks staff) were asked if they will be re-standing. Samiro and Safina will step down. Fiona the unemployed bettong was passed on to Liz to continue to champion the cause.</li> <li>• Other members are asked to advise Sally if they wish to maintain their position on the Committee and who they will be representing.</li> <li>• YBWB have been invited to join as new members.</li> <li>• We will also be writing to all organisations and putting out an EOI for Community members through the paper and networks.</li> <li>• Anthony Egan has requested to be considered for membership as a Community member.</li> <li>• Nature Parks staff members to discuss membership with their managers and nominate. Reps will be appointed as per the Terms of Reference.</li> <li>• It was requested that consideration be given to creating pathways to attend such as meeting times, fuel reimbursement etc. This was noted.</li> <li>• Fiona W noted that funding may be available through Aboriginal Victoria.</li> </ul>	<p><i>- Sally O to distribute documents once final.</i></p> <p><i>- Sally O to contact Traditional Custodian and Community members about re-appointment.</i></p> <p><i>- Sally O to Contact organisations and send EOI. Nominations by 10 December.</i></p> <p><i>- Fiona N to provide link for funding.</i></p>	<p>Action Required by Sally O</p> <p>Action Required by Sally O</p> <p>Action Required by Fiona N</p>

	<p><b>4. Meeting Dates</b> The important dates for the RAC in 2019 including meeting and event dates was circulated and is attached.</p>	- Members note dates in diaries and calendars.	Action Required by members
<b>6</b>	<b>Next Meeting/Gatherings</b>		
6.1	<p>The meeting was closed at 1.10pm.</p> <p>The next RAC event meeting and end of year and RAP break up will be held:</p> <ul style="list-style-type: none"> <li>• <b>Wednesday 12 December - 10am - 2pm - Venue TBC</b> Workshop to review draft concept design options for Penguin Parade Boardwalk. RAC Community members invited to join this workshop where the consultant team will be presenting several concept design options for discussion. <ul style="list-style-type: none"> <li>• <i>Please RSVP to Sally by Friday 7 December</i></li> </ul> </li> <li>• <b>Wednesday 19 December 2018: 10am-1.30pm - Koala Centre, Chisholm Room1810 Phillip Island Tourist Road, Phillip Island 3922</b> RAC event meeting and end of year and RAP break up. <i>Please RSVP to Sally by Friday 14 December</i></li> <li>• <b>RAC meeting: Wednesday 13 February - 10am - 1pm at the Koala Centre</b> <i>(Note this has changed from Tuesday 12 February)</i> <ul style="list-style-type: none"> <li>• <i>Agendas and final details to be provided before dates - times may change subject to member availability.</i></li> </ul> </li> </ul> <p style="text-align: center;"><i>Please RSVP to:</i> RAC Contact: Sally O'Neill <a href="mailto:sally.oneill@bigpond.com">sally.oneill@bigpond.com</a> 0408 101 976. <i>- If you require transport, please let Sally know.</i></p>		