



PO Box 97 Cowes, Victoria 3922 Australia
T: +61 3 5951 2800
E: info@penguins.org.au
W: www.penguins.org.au

ABN: 88 940 950 118

Dear Education Leaders,

At Phillip Island Nature Parks, the safety of all visitors, including school groups, is our highest priority. While our detailed internal risk assessments are not public documents, we want to assure you that we have comprehensive safety systems in place to manage risks during your visit.

Working with Children

Phillip Island Nature Parks Child Protection and Safety Policy Phillip Island Nature Parks (the Nature Parks) is committed to promoting and protecting the interests and safety and wellbeing of children and young people in line with Child Safe Standards and relevant legislation. The Nature Parks have a duty of care to take reasonable steps to protect children from sexual and physical harm. All Nature Parks employees and volunteers are required to:

- Commence employment with, and maintain, a current Working with Children Check or Victorian Institute of Teaching Registration (card) during employment or volunteering with the Nature Parks.
- Familiarise themselves and comply with the requirements outlined in the Child Protection and Safety Procedure and Code of Conduct, and any other procedures relating to child protection and safety.
- Complete Child Safety Training and an annual awareness session, and review and sign the Child Protection and Safety Code of Conduct Agreement. A copy of Nature Parks Child Protection and Safety Procedure can be obtained via request.

General Risk Management

- We actively identify and manage common risks such as slips, trips, and falls.
- Paths, boardwalks and visitor areas are regularly maintained and inspected.
- Signage is in place to guide safe movement around our sites.

Emergency Management

- We maintain up-to-date emergency and fire management plans.
- In the event of an emergency, our trained staff will take control and coordinate the appropriate response.
- Emergency services are notified immediately if required.

Staff Training

- All Nature Parks staff are trained in emergency response procedures.
- First aid-trained staff are present during opening hours at all visitor sites.



- Regular drills and reviews ensure our team is prepared to respond quickly and effectively.

What Schools Need to Know

- Teachers and supervising adults remain responsible for the supervision and behaviour of students at all times.
- Please follow all instructions from Nature Parks staff, especially in the event of an emergency.
- We encourage groups to wear appropriate clothing and footwear for outdoor environments.

Our Commitment

Phillip Island Nature Parks takes risk management seriously and is committed to providing a safe, enjoyable and educational experience for all visiting schools.

Our public liability certificate of currency is available upon request.

If you have further questions about safety during your visit, please contact our education team:
education@penguins.org.au

Warm regards,

A handwritten signature in black ink, appearing to read "Simon Moule". The signature is fluid and stylized, with a long horizontal stroke at the end.

Simon Moule 

Learning Experience Officer

Phillip Island Nature Parks